

**Title:** Loss Prevention Specialist

Reports to the Director of Loss Prevention

**Purpose:**

Continue to develop the Loss Prevention Department with the company mission, values and culture forefront. Assist in the management of investigations, audits, inventory, policy/procedure and safety programs. Identify actual and potential loss and complete corrective action. Open communication with all levels must be achieved to ensure success.

**Responsibilities:**

- achieve acceptable annual inventory shrink in accordance with the current company goal
- participate in physical inventories as necessary
- timely supervise, manage and resolve investigations. Document results.
- assist in developing and managing exception reporting to identify and document suspicious activity
- conduct Loss Prevention Audits and communicate results and corrective actions required
- participate in training sessions as necessary
- monitor company policies and procedures and make written recommendations as needed
- assist in further developing Safety Program
- serve as an accessible resource to consult with all levels of store personnel

**Qualifications:**

- Bachelor's Degree or equivalent work experience
- Minimum of two years in Loss Prevention Investigations
- Wicklander-Zulawski certification
- Strong written and verbal communications skills
- Strong reasoning and analytical skills
- Proficiency in Microsoft Office products
- New store construction experience preferred

Must demonstrate excellent leadership and problem solving skills. Be able to complete tasks with limited supervision. Must have good oral/written communication skills in order to effectively interact with customers, vendors, and other associates. Must be customer service oriented and team-oriented. Must have good leadership and organizational skills. Must understand and interpret data presented in statistical or numerical form and be able to use it effectively in analyzing potential loss situations. Must be detail oriented and handle multiple tasks in a fast paced environment. Must be able to climb up and down ladders, reach, bend, twist, kneel, lift up to 50 lbs., handle large odd shaped items, and stock items in overhead areas. Must be able to work a flexible schedule including weekends, evenings, and holidays. Must have a valid state issued Driver's License and be insurable. Must be able to travel long distances by car and overnight travel.

If you meet the requirements of this opportunity, please forward your resume and salary history for immediate consideration to:

Marvin's Building Materials and Home Centers

P.O. Box 1110

Leeds, AL 35094

Fax 205-702-7375

[jobs@marvins.com](mailto:jobs@marvins.com)

(Reference Loss Prevention in the subject line of your email response)

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